

# COMM 1545 - Informative Speech/Group Speech

Name: \_\_\_\_\_

Topic: \_\_\_\_\_

Date: \_\_\_\_\_

Length: \_\_\_\_\_

Grade: \_\_\_\_\_

## Content & Organization (2/3 of speech grade)

	Poor	Fair	Okay	Good	Excellent
<b>Introduction - overall</b>					
Attention-getting					
Established credibility					
Specific purpose/core idea					
* New for audience					
* Substantial					
Preview of method					
<b>Body - overall</b>					
Main points identified					
Points related to preview					
* Depth of supports					
* Variety of supports					
* Clarity of supports					
Pattern of organization					
Summaries/Transitions					
<b>Conclusion - overall</b>					
Clear summary					
Close tied to introduction					
Oral footnotes					
Speaking aids - content					
Challenging topic choice					

## Delivery (1/3 of speech grade)

	Poor	Fair	Okay	Good	Excellent
Extemporaneous					
Eye contact					
Gestures/movements					
Verbal fluency					
Use of Language					
Use of voice / projection					
Confident appearance					
Enthusiasm					
Use of speaking aids					
Appearance of speaking aids					